

**Tool Elementary**

**Campus Improvement Plan**

**2008-2009**

# **Mission Statement**

## **Malakoff Independent School District Mission Statement**

Through the collaborative efforts of educators, parents, and community, our district will provide a safe and supportive environment to ensure an exemplary educational opportunity for all students.

## **Tool Elementary Mission Statement**

The mission of Tool Elementary School shall be to assure that all students are academically successful in a safe and positive learning environment while preparing them with the skills and knowledge to be successful citizens and lifelong learners.

## Reading and Writing

**Goal 1: Students Will Demonstrate Academic Skills in Reading, Writing, Math, and Science.**

**Desired Outcomes:**

- Improve Passing TAKS Reading Rate from 80% to 85%
- Improve Passing TAKS Reading Rate Among Economically Disadvantaged from 75% to 85%
- Improve Passing TAKS Writing Rate From 83% to 90%
- Improve Passing TAKS Reading Rate Among Economically Disadvantaged from 80% to 85%
- Long Term Goals of 100% Passing Rate for all Students by 2012

**Implementation:**

| Strategies/Initiatives   | Person Responsible                         | Timeline              | Resources       | Formative  | Summative          | Notes  |
|--|--|-----------------------|-----------------|--|--------------------|--|
| <b>Objective 1:</b><br>TAKS supplies For Reading and Writing in 3 <sup>rd</sup> , 4 <sup>th</sup> , and 5 <sup>th</sup> Grade Classrooms | B. Morgan<br>Administration                | 2008-2009 School Year | District Budget | Benchmarks 2 <sup>nd</sup> , 3 <sup>rd</sup> and 4 <sup>th</sup> Six Weeks | Higher TAKS scores |  |
| <b>Objective 2:</b><br>TAKS/ERI Room – A Room Supplied with Multiple Resources for Teachers to Use for TAKS Objectives                   | B. Morgan<br>L. Swafford<br>Administration | 2008-2009 School Year | District Budget | Benchmarks 2 <sup>nd</sup> , 3 <sup>rd</sup> and 4 <sup>th</sup> Six Weeks | Higher TAKS scores | In progress 08-09 in combination with reading and ERI                            |
| <b>Objective 3:</b><br>Accelerated Reader Program Put in Place for Students in grades K-5  | B. Morgan<br>A. Lowrie                     | 2008-2009 School Year | District Budget | Incentive for Students to Read More  | Higher TAKS scores | In operation – K-5   |
| <b>Objective 4:</b><br>Expand Library Use to Include a Full Time Librarian   | B. Morgan<br>S. Brown<br>Administration    | 2008-2009 School Year | District Budget | More Access to Varied Reading Material                                     | Higher TAKS scores | Expanded 45 min. in the morning and 30 min. afternoon utilizing a Librarian Aide |

The SCE funds \$92,816\* and 3.9 FTE's supports the Title 1 School Wide Purpose and Strategies. \*Data will be updated after snapshot date 10-31-08.

## Math

**Goal 1: Students Will Demonstrate Academic Skills in Reading, Writing, Math, and Science.**

**Desired Outcomes:**

- 90% Passing rate on TAKS 5<sup>th</sup> Grade Math
- 85% Passing rate for Economically Disadvantage
- Increase hands on instruction to 30%
- Increase Computer usage
- Long Term – TAKS Scores 100% for Math

**Implementation:**

| Strategies/Initiatives  | Person Responsible   | Timeline              | Resources  | Formative  | Summative             | Notes                       |
|---|--|-----------------------|--|--|-----------------------|-----------------------------|
| <b>Objective 1:</b><br>Improve TAKS scores in 5 <sup>th</sup> grade Math from 80%to 90%                         | J. Carr<br>C. Northcutt<br>B. Morgan<br>4 <sup>th</sup> /5 <sup>th</sup> grade Staff | 2008-2009 school year | Manipulatives, Computer Lab, Study Island, Tutorials (Intervention, before and after School) | Benchmarks 2 <sup>nd</sup> six weeks, 3 <sup>rd</sup> six weeks, 4 <sup>th</sup> six weeks | Increased TAKS Scores | TAKS scores in 80-90% range |
| <b>Objective 2:</b><br>Improve 70% to 85% TAKS passing rate for Economically Disadvantaged                      | J. Carr<br>C. Northcutt<br>B. Morgan<br>4 <sup>th</sup> /5 <sup>th</sup> grade Staff | 2008-2009 school year | Manipulatives, Computer Lab, Study Island, Tutorials   | Benchmarks 2 <sup>nd</sup> six weeks, 3 <sup>rd</sup> six weeks, 4 <sup>th</sup> six weeks | Increased TAKS Scores | In Progress                 |
| <b>Objective 3:</b><br>Increase computer usage in math (i.e. incentive, tutorial, skills practice, instruction) | J. Carr<br>C. Northcutt<br>B. Morgan<br>4 <sup>th</sup> /5 <sup>th</sup> grade Staff | 2008-2009 school year | Computers, Lab/Classroom, Study Island, Tutorials, Data Projector                            | Lesson Plans 2008-2009<br>Invision on line and using the data projectors.                  | Increased TAKS Scores | In Progress                 |
| <b>Objective 4:</b><br><b>Long term –</b><br>Improve TAKS scores in 5 <sup>th</sup> grade Math to 100%          | J. Carr<br>C. Northcutt<br>B. Morgan<br>4 <sup>th</sup> /5 <sup>th</sup> grade Staff | 2012                  | Manipulatives, Computer Lab, Study Island, Tutorials (CM, Intervention, after School)        | Benchmarks 2 <sup>nd</sup> six weeks, 3 <sup>rd</sup> six weeks, 4 <sup>th</sup> six weeks | Increased TAKS Scores | In progress                 |

## Science

**Goal 1: Students Will Demonstrate Academic Skills in Reading, Writing, Math, and Science.**

**Desired Outcomes:**

- Improve Passing TAKS Passing Rate from 88% to 95% Science
- Improve Passing TAKS Passing Rate Among Economically Disadvantaged from 70% to 85%
- Long Term Goals of 100% Passing Rate for all Students by 2012

**Implementation:**

| Strategies/Initiatives   | Person Responsible   | Timeline              | Resources  | Formative   | Summative             | Notes |
|--|--|-----------------------|--|---|-----------------------|-------|
| <b>Objective 1:</b><br>Improve TAKS scores in 5 <sup>th</sup> grade Science from 88%to 95%         | S. Snyder<br>C. Northcutt<br>B. Morgan<br>4 <sup>th</sup> /5 <sup>th</sup> grade Staff | 2008-2009 school year | Science Lab, Computers, Study Island, Tutorials, Data Projector, Network TV Monitors, CD/Tape Player | Benchmarks<br>2 <sup>nd</sup> six weeks, 3 <sup>rd</sup> six weeks, 4 <sup>th</sup> six weeks | Increased TAKS Scores |       |
| <b>Objective 2:</b><br>Improve 70% to 85% TAKS passing rate for Economically Disadvantaged         | S. Snyder<br>C. Northcutt<br>B. Morgan<br>5 <sup>th</sup> grade Staff                  | 2008-2009 school year | Science Lab, Computers, Study Island, Tutorials, Data Projector, Network TV Monitors, CD/Tape Player | Benchmarks<br>2 <sup>nd</sup> six weeks, 3 <sup>rd</sup> six weeks, 4 <sup>th</sup> six weeks | Increased TAKS Scores |       |
| <b>Objective 3:</b><br>Long term –<br>Improve TAKS scores in 5 <sup>th</sup> grade Science to 100% | S. Snyder<br>C. Northcutt<br>B. Morgan<br>4 <sup>th</sup> /5 <sup>th</sup> grade Staff | 2012                  | Science Lab, Computers, Study Island, Tutorials, Data Projector, Network TV Monitors, CD/Tape Player | Benchmarks<br>2 <sup>nd</sup> six weeks, 3 <sup>rd</sup> six weeks, 4 <sup>th</sup> six weeks | Increased TAKS Scores |       |

## Safety and Security

**Goal 2: Provide a positive, orderly, and safe environment that is conducive to teaching and learning.**

**Desired Outcomes:**

- Provide a more secure campus setting
- The campus will have an emergency plan
- Promote positive student behavior

**Implementation:**

| Strategies/Initiatives   | Person Responsible     | Timeline | Resources                                 | Formative  | Summative  | Notes                         |
|--|------------------------|----------|---|--|--|-------------------------------|
| <p><b>Objective 1:</b><br/>Provide a more secure campus setting.<br/>All visitors will be checked in through the office and wear a visitor's sticker</p>     | B. Morgan<br>All Staff | May 2009 | Staff time, District Budget School Budget | Visitor Check in.<br>Background checks.<br>One door entry.                                   | Visitor sign in sheet.<br>Functional door system.<br>Low number of incidents                                 | Official sticker in use 08-09 |
| <p><b>Objective 2:</b><br/>The campus will have an emergency and evacuation plan.<br/>Each teacher will have a class list and emergency contact numbers.</p> | B. Morgan<br>All Staff | May 2009 | Staff time, District Budget School Budget | Following District guidelines.<br>Perform emergency drills                                   | Successful completion and record of completion of emergency drills.<br>Make changes as needed                |                               |
| <p><b>Objective 3:</b><br/>Promote positive student behavior.<br/>Morning assembly to motivate and encourage positive student behavior</p>                   | B. Morgan<br>All Staff | May 2009 | Staff time, District Budget School Budget | Word of the week.<br>Quote of the day.<br>Positive celebrations.<br>Essential 55 by R. Clark | Classroom Connection to the word of the week.<br>Classroom positive reinforcers.<br>Decrease behavior issues | In operation                  |

## Parental Involvement

### Goal 3: Increase Parental and Community Involvement by Building Relationships between Home and School

**Desired Outcomes:**

- Encourage Parent and Community Involvement with the School
- Promote a Positive Relationship Between School, Parents, and Community
- Produce Informative Communication Between the School and Parents

**Implementation:**

| Strategies/Initiatives   | Person Responsible | Timeline   | Resources                     | Formative  | Summative | Notes        |
|--|--------------------|--|-------------------------------|--|-----------|--------------|
| <b>Objective 1:</b><br>Parents and Grandparents Will be Invited to Attend a Breakfast to Show Appreciation for Their Role in a Child's Life                    | B. Morgan          | Once a Year<br>April/May                                     | Staff Time and School Budget  | Muffins for Mom<br>Donuts for Dad<br>Grandparent's Day | Survey    | In operation |
| <b>Objective 2:</b><br>Family Fun Day and Field Day Families are encouraged to attend and participate in a half-day of staff lead activities with their child. | B. Morgan          | Twice a Year<br>Once in Fall and<br>Once In Spring           | Staff Time and PTO            | Visual and Written<br>Observation                      | Survey    | In operation |
| <b>Objective 3:</b><br>Parent Information Letters<br>Parents are informed of important dates, prevention methods and campus news.                              | B. Morgan          | Once a Month   | B. Morgan                     | Written  | Survey    | In operation |
| <b>Objective 4:</b><br>Parent / Principal Power Hour<br>Open a Flow Meeting to encourage communication between the campus and parents                          | B. Morgan          | Once a Month<br>Starting in<br>November and<br>Ending in May | B. Morgan<br>Business Meeting | Visual and Written<br>Observation                      | Survey    | In operation |

## Technology

**Goal 4: Students will have use of cutting edge technology to supplement regular instruction and improve academic performance.**

**Implementation:**

| Strategies/Initiatives   | Person Responsible                             | Time Line             | Resources       | Formative   | Summative  | Notes |
|--|--|-----------------------|-----------------|---|--|-------|
| <b>Objective 1:</b><br>Telephones in classroom<br>All classrooms will have working telephones to facilitate proper communication between teachers and parents. | R. Webb<br>D. Pitts<br>B. Morgan               | Before Jan 1.<br>2009 | District Budget | Improved communication with parents, better behavior from students            | Call logs, fewer office referrals  |       |
| <b>Objective 2:</b><br>Grades K-5 will have a data projector with adapter and extension cord.  | R. Webb<br>D. Pitts<br>B. Morgan               | Before Jan 1.<br>2009 | District Budget | Improved learning via alternate instructional techniques                      | Higher TAKS scores   |       |
| <b>Objective 3:</b><br>Tape player in every classroom for use with different learners and testing.   | R. Webb<br>D. Pitts<br>B. Morgan               | 2008-2009 School Year | District Budget | Benchmarks 2 <sup>nd</sup> , 3 <sup>rd</sup> and 4 <sup>th</sup><br>Six Weeks | Higher TAKS scores   |       |
| <b>Objective 4:</b><br>Alpha Smarts / Neo II in 2 <sup>nd</sup> , 3 <sup>rd</sup> , 4 <sup>th</sup> and 5 <sup>th</sup> Grade Language Arts Classroom          | L. Colman<br>A. Lowrie<br>B. Morgan<br>R. Webb | 2008-2009 School Year | District Budget | Better student interaction in the classroom, better grades in the classroom   | Higher TAKS scores<br>Increase Writing Scores<br>Increase Reading Interest |       |

## Staff Development

**Goal 5: Faculty Members Are Provided the Opportunity to Grow Professionally and Improve Personally Through Continued Access to Staff Development**

**Desired Outcomes:**

- To Provide High Quality Education to Our Students
- To have Input In Hiring New Teachers

**Implementation:**

| Strategies/Initiatives  | Person Responsible  | Time Line | Resources  | Formative   | Summative  | Notes                    |
|---|---|-----------|------------|---|--|--------------------------|
| <b>Objective 1:</b><br>Teachers Will Be Surveyed to Identify Specific Needs in the Area of Quality Teaching - Professional Development Needs Assessment | B. Morgan<br>P. Weems   | May 2009  | Staff Time | Grade Level Meetings With Summer Self-Evaluation Sheet        | Survey   | In operation             |
| <b>Objective 2:</b><br>Teachers will utilize district and Region Service Center staff development opportunities.  | B. Morgan<br>P. Weems   | May 2009  | Staff Time | Staff attendance  | Staff presentations  |                          |
| <b>Objective 3:</b><br>A Training Session Will Be Held at the Beginning of the School Year on the Referral Process – Special Education Referral Process | District Administrators<br>Special Ed. Teachers<br>Classroom Teachers | May 2009  | Staff Time | Attendance and Public Discussions at the Campus Level         | 100% of Staff Trained and Eager to Participate in the Referral Process<br><br>100% of Parents of Disabled Students Trained on the Referral Process | Update for RTI for 08-09 |
| <b>Objective 4:</b><br>All Staff Will be Highly Qualified by Federal Standards - Highly Qualified Teachers  | B. Morgan   | May 2009  | Staff Time | All Teachers Will Have Appropriate Degrees and Certifications | 100% of Staff Hired Will Be Highly Qualified   |                          |

## Special Services

**Goal 6: Students who are in need of Special Services will be served appropriately.**

### Implementation

- **Desired Outcomes:**
- Assure that the least restrictive environment is maintained for students who are receiving special ed. Services
- Provide all related services to special education students
- The number of LEP students participating in TAKS Assessment will increase each year
- Tutorial program for all ESL students in grades 3-5

| Strategies/Initiatives  | Person Responsible                    | Timeline              | Resources  | Formative  | Summative  | Notes                     |
|---|---------------------------------------|-----------------------|--|--|--|---------------------------|
| <b>Objective 1:</b><br>Assure that the least restrictive environment is maintained for students who are receiving special ed. Services. Each child will be placed according to the decisions of the ARD committee                     | J. Bonner<br>B. Morgan                | 2008-2009 School Year | All staff and support staff, ARD committee                             | ARD meetings, collaboration between teachers and special ed. staff   | Annual Review of ARD committee documentation and PEIMS records   | In operation              |
| <b>Objective 2:</b><br>Provide all needed related services to special ed. students. Provide services to each student as stated in their IEP   | B. Morgan<br>J. Bonner                | 2008-2009 School Year | ARD committee, special ed. staff, and co-op related services personnel | Collaboration between classroom teachers, special ed. staff, and ARD committee, funding for special programs as needed | Collaboration between classroom teachers, special ed. staff, and ARD committee, funding for special programs as needed | In operation              |
| <b>Objective 3:</b><br>The number of LEP students participating in TAKS assessment will increase each year. Students will be served by ESL in their classrooms so that no instruction is missed allowing them to be prepared for TAKS | B. Morgan<br>P. Weems<br>ESL teachers | 2008-2009 School Year | ESL teachers, special ed. staff  | Collaboration between TELPAS director, special ed. teachers, and ESL teachers to decide needs of LEP students          | TELPAS and TAKS data   | In progress<br>6 students |

## Special Populations

**Goal 6: Special Population Students will demonstrate academic skills in reading, math, writing and science**

### Implementation

#### Desired Outcomes:

- 75% passing rate on TAKS Accommodated Reading
- 75% passing rate on Accommodated Math

| Strategies/Initiatives  | Person Responsible     | Timeline              | Resources  | Formative   | Summative   | Notes      |
|---|------------------------|-----------------------|--|---|-------------|------------|
| <b>Objective 1:</b><br>75% passing rate on TAKS Accommodated Reading<br>All Special Ed. Students will receive instruction in reading preparing them to take TAKS Accommodated Reading | J. Bonner<br>B. Morgan | 2008-2009 School Year | Special Ed. Staff, Support Staff, Funding for after school tutorials, ERI, ARI | Benchmarks, TAKS Prep. Materials, Fluency Assessments       | TAKS Scores | Incomplete |
| <b>Objective 2:</b><br>75% passing rate on TAKS Accommodated Math<br>All Special Ed. Students will receive instruction in reading preparing them to take TAKS Accommodated Math       | J. Bonner<br>B. Morgan | 2008-2009 School Year | Special Ed. Staff, Support Staff, Funding for after school tutorials           | Benchmarks, TAKS Prep. Materials                            | TAKS Scores | Incomplete |
| <b>Objective 3:</b><br>Passing rate on TAKS-A and TAKS-M Writing All Special Ed. Students will receive instruction in reading preparing them to take TAKS-A and TAKS-M Writing        | J. Bonner<br>B. Morgan | 2008-2009 School Year | Special Ed. Staff, Support Staff, Funding for after school tutorials           | Benchmarks, TAKS Prep. Materials, Weekly writing activities | TAKS Scores | Complete   |