

**Malakoff ISD**

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# **Malakoff Middle School**

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Campus Action Plan

2009-2010

# Malakoff Middle School Campus Action Plan

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# **Malakoff Middle School**

## **Malakoff Independent School District Mission Statement**

The mission of Malakoff ISD is through the collaborative efforts of educators, parents, and the community our district will provide a safe and supportive environment to ensure an exemplary educational opportunity for all students.

## **Malakoff Middle School Mission Statement**

The mission of Malakoff Middle School is that through the collaborative efforts of educators, parents, and the community our campus will provide a safe and supportive environment to ensure an exemplary educational opportunity for all students.

### **Goal**

The goal of Malakoff Middle School shall be to prepare all students to be academically successful in a safe, positive learning environment.

### **District-Wide Long Range Goals**

1. **Academic**  
All students will be expected to meet or exceed state requirements on the Texas Assessment of Knowledge and Skills. Through staff development, the faculty and staff will gain knowledge, skills, and ideas to effect positive change in our schools that will enable students to meet this expectation.
2. **Facilities**  
The physical facilities of Malakoff Schools will provide a safe, productive environment for student learning.
3. **Parent and Community Support**  
Parents and community members will be encouraged to be involved in the development, improvement, and evaluation of the policies and the academic, co-curricular, and extracurricular programs of the school district. They will be encouraged to become partners in improving attendance and school discipline.
4. **Support for All Students**  
The Malakoff Independent School District will develop and implement a progressive interdisciplinary program for students which better prepares students technologically as well as vocationally. Special population programs will be expanded to meet the special needs of all students.

### **Objectives**

**Objective 1: Student Performance:**

All students' performance on the Texas Assessment of Knowledge Skills (TAKS) will meet or exceed state requirements.

**Objective 2: Student Motivation:**

Students will be motivated to achieve to their highest potential.

**Objective 3: Staff Development:**

Students will be offered quality instruction by highly qualified faculty/staff who are confident and communicate effectively with students, parents, and other district personnel.

**Objective 4: Parent/Guardian Involvement:**

Programs and events will be offered to increase parent/guardian involvement and participation.

**Objective 5: Technology:**

Efforts to update technology to meet the educational needs of our students and staff will be continued.

**Objective 6: Facilities:**

The physical facilities of our campus will provide a safe and productive environment for student learning.

### **Campus Planning and Site-Based Decision-Making**

In accordance with the Texas Education Code (TEC), Chapter 11, §11.253, and the No Child Left Behind legislation each school year the principal of each school campus, with the assistance of the campus-level committee, shall develop, review, and revise a campus improvement plan for the purpose of improving student performance for all student populations with respect to the academic excellence indicators adopted under Texas Education Code (TEC) §39.051 and any other appropriate performance measures for special needs populations. This plan shall include an assessment of the academic achievement for all students; performance objectives for all students, including special needs populations; campus goals; resources and staff to implement the plan; and timelines and measurements to monitor progress toward and accomplishment of performance objectives.

The following funding sources support the objectives and strategies implemented to address identified students needs: Titles 1, 2A, 2D, 3, 4, 5, 6, Special Education, State Compensatory Education, Career and Technology Education, Optional Extended Year, and District Foundation Grants.



Current Performance:	Long-Term Objectives	Annual Objectives:	Summative:
<p><b>TAKS Reading</b> – Spring 2009  92 % passing rate  for grade(s) 6,7,8  TAKS Reading for grade(s) 6,7,8 by group:  88 % African-American  94 % Hispanic  91 % White  90 % Economically Disadvantaged  91 % Male  92 % Female  50 % Special Education  84 % At-Risk</p> <p><b>TAKS Social Studies</b> 8th Grade - Spring 2009  94 % Passing rate 8th grade  100 % African-American  80 % Hispanic  96 % White  89 % Economically Disadvantaged  88 % Male  98 % Female  70 % Special Education  90 % At-Risk</p> <p><b>TAKS Science</b> 8th grade - Spring 2009  70 % Passing rate 8th grade  67 % African-American  80 % Hispanic  67 % White  59 % Economically Disadvantaged  84 % Male  61 % Female  27 % Special Education  54 % At-Risk</p>	<p>By 2014  100%</p> <p>100%</p> <p>By 2014  100%</p> <p>By 2014  100%</p>	<p>By Spring 2010  95%</p> <p>90%</p> <p>By Spring 2010  95%</p> <p>By Spring 2010  90%</p>	

The following activities have proven beneficial to student performance and shall be continued:

- Accelerated Reader (AR) program integrated into curriculum with incentives
- Study Island will be used for tutoring and remediation each week.
- Tutoring will be made available during and after the school day.
- Students who did not pass the TAKS/TAKS-A and TAKS-M will be assigned to TAKS/remediation each day.
- Special Ed. students will be evaluated to receive accelerated instruction so they may be tested on grade level.
- TAKS results will be used to identify students needing additional assistance in reading, science, social studies and math.
- The Continuous Improvement Plan for Spec. Ed. will be followed to ensure compliance.
- 5<sup>th</sup> and 8<sup>th</sup> grade orientations will be continued to ease transition from one campus to another.
- STAR computerized reading test will be administered to all 6<sup>th</sup> – 8<sup>th</sup> grade students to assess students' strengths and weaknesses.
- Newly renovated science labs will be equipped with proper and relevant equipment and materials in order to increase lab time in the classroom.
- A "Challenge" period will be included in the school day in order for targeted, struggling students to receive remediation.
- The SCE funds of \$82,973 FTEs 0.2 supports the Title 1 School Wide Purpose and Strategies.

The following activities shall be continued to enhance programs and performance:

<u>Action</u>	<u>Action Leader(s)</u>	<u>Resource</u>	<u>Time Line</u>	<u>Evaluation</u>
6 <sup>th</sup> grade parent/student orientation will be continued in 2009-2010 in order to ease the transition from Elementary to Middle School	Principal: Watkins Counselor: Smith Sixth grade teachers		May 2010	F: Benchmark attendance report S: Benchmark attendance report to compare next year
• Tutorials will be offered each semester for all students.	Principal: Watkins 6 <sup>th</sup> , 7 <sup>th</sup> , 8 <sup>th</sup> Grade Teams	Local funds \$3000	Each week after 3 <sup>rd</sup> week	F: Six week assessments S: 2010 TAKS results
• Ensure that CAP and CIP for special education are implemented. Legal Requirements, Evaluation and Re-evaluation, Least Restrictive Environment, and insure that Needs are provided.	Assistant Supt.: Norris Principal: Watkins Diagnostician: Duke Campus Special Education Coordinator: Marks	District/Campus Special Ed. Funds	Each 6-weeks	F: Implement steps of plan following timelines S: Written guidelines and documentation of staff development
• Present information to students and their parents concerning TEXAS Grant Program, Teach for Texas grant programs, higher education admissions, financial aid opportunities, and sources for each.	Principal: Watkins Counselor: Smith		February 2010	F: Schedule of presentations S: Written documentation of student/parent attendance
• No Child Left Behind Act of 2001. Students will be monitored as to their	Principal: Watkins		Each 6-weeks	F: Performance on report cards and progress reports.

<u>Action</u>	<u>Action Leader(s)</u>	<u>Resource</u>	<u>Time Line</u>	<u>Evaluation</u>
performance and ability. Extra time and differentiated instruction will be used to meet the educational needs of the students				S: Written documentation of student progress
▪ Scope and sequence reviewed so that critical needs areas are clearly addressed.	Principal: Watkins Staff		Sept. 2009	F: Six week assessment results S: 2010 TAKS results

**Malakoff Middle School**  
Campus Action Plan Strategies

**Objective 2: Student Motivation:** Students will be motivated to achieve to their highest potential.

Desired Outcomes:

- Students will develop an attitude of academic excellence and will have a greater respect for self and school.
- Students will learn socially-appropriate behaviors and will learn to use self-discipline in establishing proper social conduct.
- Activities and programs which inspire students to maximize their learning potential will be implemented.

<b>Current Performance: 2007-2008</b>	<b>Desired Performance: Long-Term Objectives</b>	<b>Desired Performance: Annual Objectives</b>
<b>Student Attendance</b>  06-07      07-08      2008-09 95.4%      95.7%      95.7%	97%	2009-10  97%
<b>Student Failures</b>  0.008% year-end failure rate:	By 2010-11  0% year-end failure rate	2009-10  0% year-end failure rate
<b>Accelerated Reader Participation</b>  91% participated in one or more incentive programs during 2007-2008	By 2010-11  95% participating in one or more incentive programs	2009-10  94% participating in one or more incentive programs
<b>Tiger Pride Incentive Program</b>  65% participated in 75% of incentive program during 2007-2008	By 2010-11  75% participating in 75% of incentive program	2009-10  70% participating in 75% of incentive program

The following activities have proven beneficial to student motivation and shall be continued:

- A student will lead the student body in the pledge of allegiance to the United States and Texas flags over the intercom.
- Curriculum will be expanded in career tech courses to include job/career related courses as incentive to value of education.
- *Dogs Against Drugs* (DAD) program will be contracted to include drug searches by canine and classroom lessons.
- Community workers and leaders will be contacted to address classes to assist in learning about real-life situations through career classes.
- Counselor will work with referred students through incentive programs and behavioral plans.
- *Tiger Pride* program will reward students for grades, attendance, and appropriate behavior.
- Accelerated Reader Program will be continued and improved to provide incentives for student achievement in reading.
- Optional Extended Year (OEY) Program will be offered to grant credit for academic failures and TAKS tutoring.
- Student discipline policies will be continued.
- Alternative discipline campus (MAP) will continue to be available.
- Daily telephone contact with all absentees will be initiated to deter truancy and make positive contact with parents.

The following activities shall be implemented to enhance student motivation.

<u>Action</u>	<u>Action Leader(s)</u>	<u>Resource Allocation</u>	<u>Evaluation</u>
• TEAM and/or counselor will conference with students with failing grades to offer incentive/remediation options as needed.	Counselor: Smith TEAM members	Activity Fund	F: Benchmark progress each 6- weeks. S: Course pass/rate summary at year end.
• No Child Left Behind Act of 2001 At-risk students will be recognized as to their advancements.	Principal: Watkins Counselor: Smith	Activity Fund	F: Rewards given for improvement. S: Students honored each 6-weeks.
• No Child Left Behind Act of 2001 Students will be assessed and monitored each 6-weeks to ensure achievement.	Principal: Watkins Counselor: Smith		F: Reports will be printed. Students and parents will be counseled as to needs and assistance. S: Student success will be noted each semester.
• No Child Left Behind Act of 2001 Bullying will addressed by staff with Self-esteem lessons.	Principal: Watkins Staff		F: Programs during announcements and speakers used to address bullying and self-esteem. S: Bullying levels down and self-esteem and grades improved.

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Campus Action Plan Strategies

**Objective 3: Staff Development:** Students will be offered quality instruction by highly qualified faculty/staff that are confident and communicate effectively with students, parents, and other district personnel.

**Desired Outcomes:**

- Faculty/staff will become better educators and be more confident in their abilities.
- Faculty/staff will have better communication with personnel on their own campus, as well as other campuses and administration.
- Staff development will reflect the needs and interests of students.
- Faculty/Staff will become familiar with changes in the statewide assessment program, Texas Assessment of Knowledge and Skills (TAKS).

**Schedule of staff development for Malakoff ISD 2009-2010 school year:**

- Faculty/Staff will receive adequate training in implementation of Texas Essential Knowledge and Skills (TEKS).

Date	Session Title	Location	Presenter	Length
8-12, 8-13	MMS Retreat, TAKS Dissaggragation, Eduphoria	MHS Library	Watkins	9:00 – 11:00
		Computer Lab	Spies	12:00 -3:00
8 -14	New Teacher Orientation	MHS Library	Spies, Norris	8:30 – 11:30 12:30 – 3:30
8-17	Motivational Speaker	FBC	Randy Snow	8:30 – 3:30
8-20	Athens Cluster	Athens High School	Region 7	8:30 – 3:30

The following activities have proven beneficial to staff development and shall be continued:

- Faculty/staff will identify areas where staff development is needed and present to site-based committees.
- Faculty/staff will have opportunity to attend appropriate TAKS workshops.
- Faculty/staff will regularly advise Campus Improvement Team (CIT) of any improvements, changes, or ideas to improve campus.
- Academic teaming will take place at each grade level to ensure consistency in policies and procedures and to allow for monitoring of student performance/progress.
- Campus level teachers will meet within their departments each six weeks to align curriculum and coordinate between grade levels to cover TEKS and TAKS objectives.
- Faculty/Staff will have the opportunity to attend workshops regarding the English Language Proficiency Standards(ELPS)
- Continue use of DMAC Solutions to identify critical areas and create differentiated instruction for student success.

The following new activities shall be implemented to enhance programs and performance:

<u>Action</u>	<u>Action Leader(s)</u>	<u>Resource</u>	<u>Time Line</u>	<u>Evaluation</u>
<ul style="list-style-type: none"> <li>Vertical departmental meetings will be planned early in the school year to allow teachers across campus levels to align curriculum and coordinate TEKS implementation between grade levels.</li> </ul>	Asst. Superintendent: Norris, Campus Principals: Watkins		August 09 Through April 10	F: Departmental minutes S: Enhanced curriculum alignment
<ul style="list-style-type: none"> <li>TAKS information will be Disaggregated and tutoring will be made available to students</li> </ul>	Principal: Watkins Team Leaders		August 09 April 10	F: Implement steps of plan following timeline S: Sign-in sheet verifying staff attendance
<ul style="list-style-type: none"> <li>Staff will have the opportunity to attend workshops through the Region 7 Math/Science/ELA cooperative</li> </ul>	Principal: Watkins	District Funds	Each 6- Weeks	F: Workshops scheduled S: Sign-in sheets verifying attendance.
<ul style="list-style-type: none"> <li>Crisis and Safety Training will be provided throughout the year.</li> </ul>	Principal: Watkins		Each month	F: Workshops scheduled S: Sign-in sheets verifying attendance.
<ul style="list-style-type: none"> <li>No Child Left Behind Act of 2001 All Teachers and paraprofessionals will be highly qualified.</li> </ul>	Principal: Watkins		August 08	F: Workshops scheduled S: Sign-in sheets verifying attendance.
<ul style="list-style-type: none"> <li>No Child Left Behind Act of 2001 All Teachers will receive training in innovative teaching methods.</li> </ul>	Principal: Watkins Region 7,10, 12		Each 6- Weeks	F: Workshops scheduled S: Sign-in sheets verifying attendance.

## Campus Action Plan Strategies

**Objective 4: Parent/Guardian Involvement:** Programs and events will be offered to increase parent/guardian involvement and participation.

**Desired Outcomes:**

- 80% or more of our parents/guardians will participate in various school activities and events.
- Opportunities for involvement of parents/guardians will be offered on an on-going basis.

The following activities have proven beneficial to parent/guardian involvement and shall be continued:

- Compact between school and parents/guardians will be part of the awareness and commitment to a parent/school partnership in the educational process.
- A *Meet the Teacher/Meet the Tigers* Night will be held in August. This will give parents an opportunity to meet teachers and tour the facilities.
- Teachers will make parent/guardians contacts on a regular basis with a minimum of 20 per six-weeks grading period.
- Parents/guardians will be encouraged to use the Parent Portal for updated grades and progress of their students.
- Parents/guardians will be asked to serve on site-based committees.
- Grade level academic teams will meet with parents/guardians on a regular basis as the need arises.
- Newsletter will be sent home each six weeks with information pertaining to middle school students/concerns.
- Information concerning developmental issues related to adolescents and resources to assist in this phase of the student's life are available to parents/guardians.
- Parents/guardians will be invited and encouraged to attend Awards Assemblies held each 6-weeks to recognize and award students for perfect attendance, A, A-B, Honor Roll and A/R points, Tiger Pride.
- Additional extra-curricular activities will be considered to encourage parent/guardian support and participation. Included in these will be cheerleader tryouts, volleyball, middle school homecoming activities, pep rallies, etc.
- Discipline procedures will be structured so that parents/guardians are required to conference with the school before the incident is resolved.
- An eighth grade promotion ceremony will be conducted, and parents/guardians will be invited/encouraged to attend.
- A sixth/seventh grade awards ceremony will be conducted, and parents/guardians will be invited/encouraged to attend.

The following new activities shall be implemented to enhance programs and performance:

<u>Action</u>	<u>Action Leader</u>	<u>Time Line/Resources</u>	<u>Evaluation</u>
<ul style="list-style-type: none"> <li>• No Child Left Behind Act of 2001 Hold Annual Title meeting to explain the requirements and the parents rights to be involved.</li> </ul>	Mrs. Norris and Principals	Each Spring	F: Parent Contact S: Record of parents involved

<b><u>Action</u></b>	<b><u>Action Leader</u></b>	<b><u>Time Line/Resources</u></b>	<b><u>Evaluation</u></b>
<ul style="list-style-type: none"> <li>Offer a parent meeting to address parenting concerns and issues and current educational information from Texas Education Agency (TEA) and local education agency (LEA).</li> </ul>	Principal: Watkins Counselor: Smith	January 2010	F: Benchmark attendance report S: Compare report to next year.
<ul style="list-style-type: none"> <li>Informational parent booklets will be provided to address parent involvement, student success strategies, and orientation to middle school for targeted student groups.</li> </ul>	Counselor: Smith	October 2009 and January 2010.	F: Benchmark attendance report S: Compare report to next year
<ul style="list-style-type: none"> <li>Parents will be invited to become involved in Tiger Pride activities</li> </ul>	Principal: Watkins	Activity Fund/Local merchant donations	F: Parent contact S: Record of parents involved

**Malakoff Middle School**  
Campus Action Plan Strategies

**Objective 5: Technology:** Efforts to update technology to meet the educational needs of our students and staff shall be continued.

**Desired Outcomes:**

- Computer facilities, equipment, hardware, and software will be added to meet the technological needs of students and teachers.
- Students will have access to computers to become proficient and literate in use of computer applications.
- Students will become competent in the use of the internet as a research device and learning tool.
- Expose and train teachers to incorporate technology in the classroom.

The following activities have proven beneficial to identifying and targeting our technological needs and shall be continued:

- Hardware and software on present computer systems will be used to enhance current content and encompass broader scope of academic areas.
- Computers designated for Accelerated Reader (AR) and Study Island will be provided
- Updated Computer labs will be accessible to all students.
- Mini-lab with internet access will be maintained in the library for research purposes.

The following activities shall be implemented to enhance programs and performance:

<u>Action</u>	<u>Action Leader(s)</u>	<u>Resource</u>	<u>Time Line</u>	<u>Evaluation</u>
• Projectors will be installed in all classrooms.	Principal: Watkins, Technology Staff:	ARRA	Each Month	F: Systems are used daily. S: All systems are in place and are being updated.
• Eduphoria, AR and Study Island will be utilized in each classroom and special education rooms.	Principal: Watkins, Technology Staff:	Technology Fund	Each Month	F: Computer are used daily by all Students. S: Systems and test are updated with new test each month.
• Technology based electives will be coordinated with targeted critical needs areas.	Principal: Watkins, Technology Staff:	Special Education, Technology	Each Month	F: Lab is used for Keyboarding and subject area research. S: Systems are in place and are being updated.
• No Child Left Behind Act of 2001	Principal: Watkins, Technology Staff:	Technology	Each 6-weeks	F: Benchmark progress of each child.
• Pre-Testing used to aid teachers in TAKS assessment.				S: Systems are in place and are being updated.
• Distance Learning Lab	Principal: Watkins, and Reed	Rural Tech Grant	Each month	

**Malakoff Middle School**  
Campus Action Plan Strategies

**Objective 6: Facilities:** The physical facilities of our campus will provide a safe, productive environment for student learning.

**Desired Outcomes:**

- Improvements will be made to facilities that will enhance student performance.
- Aesthetics of facilities will be enhanced to foster pride in school and promote proper student care of surroundings.
- All students will have quality access to all areas of campus and use of facilities.
- A Crisis Management Plan/Procedure to ensure safety for all staff/students will be updated. The plan/procedure will be distributed to staff members.

The following activities are needed to meet the physical facility needs of our campus.

<u>Action</u>	<u>Action Leader(s)</u>	<u>Resource</u>	<u>Time Line</u>	<u>Evaluation/Timeline</u>
<ul style="list-style-type: none"> <li>• Removed old Auditorium and built new office space, restrooms, Library and Band Hall</li> </ul>	Superintendent: Spies Board Facility Committee	Budget	Aug. 2009	F: Estimates and projections S: Evaluate cost and feasibility
<ul style="list-style-type: none"> <li>• Created a safer environment by ensuring that visitors must enter through the office area only.</li> </ul>	Superintendent: Spies	Budget	Aug. 2009	F: Estimates and projections S: Evaluate cost and feasibility
<ul style="list-style-type: none"> <li>• Update former band hall to be used for athletic facilities. This will create a safer and more productive environment for athletes.</li> </ul>	Superintendent: Spies Board Facility Committee	Budget	December 2009	

**Malakoff Middle School  
Campus Improvement Team Members  
2008-2009**

**Business Representatives**

Tracy Crockett

General Dollar Store

**Community Representatives**

Denise Greenhaw

Charles Kimball

**Parent Representatives**

Jackie Valero

**Faculty/Staff Representatives**

Quintin Watkins

Debra Scott

Teresa Day

Kim Terzis

Karenlee Tello

Marilyn Marks

Molly Taylor

Jeff Gurley

# Appendix